

Volunteer Role Description

Role Title:

Events Volunteer.

Location:

Varied.

Hours:

Varied.

Purpose:

To support and participate in a range of events to raise awareness of the work of Disability Equality North West and the different services we provide.

Position in Organisation:

Volunteer reporting to the Safety First Project Manager and close working with Safe and Well Project Team.

Key Duties are to:

- Participate in a range of events organised by the Safety First project to raise awareness of Disability Equality North West services and Disability Hate Crime.
- Raise awareness of the project's work by giving out leaflets/promotional material at events and briefly inform people what the project does.
- Have general discussions with the public about Disability Hate Crime and general safety.
- Advise the duty member of staff of any queries or concerns experienced while carrying out your role.
- Ensure any breaks are pre-arranged and agreed with the duty member of staff.
- Be responsible for getting yourself to and from the agreed location or venue (reasonable expenses will be reimbursed).
- Attend review meetings with the project staff as required.
- Participate in required training and other relevant meetings.
- Work as part of a team with other Disability Equality North West volunteers and staff.
- Follow all Disability Equality North West policy and procedures.

Key personal attributes required:

- Regular commitment.
- Reliability / time keeping.
- Flexibility.
- Good communication and listening skills.
- Friendly and polite personality.

Standards of dress:

As you are liable to come into contact with customers and members of the public, it is important that you present a professional image with regard to appearance and standards of dress. You should wear clothes appropriate to your role responsibilities, that are also weather appropriate and they should be kept clean and tidy at all times.

Induction Training:

- Introduction to Disability Equality North West and the Safety First project.
- The Social Model of Disability.
- Hate Crime Awareness.

Other Requirements:

- Two references (from non-family members).
- An enhanced Disclosure and Barring Service (DBS) clearance.

To discuss the role further and to find out more how to apply, please contact Project Administrator dean@disability-equality.org.uk or one of the Project Workers on Tel: 01772 558863 option 2.