

Company Registration No. 05506903 (England and Wales)

Charity No: 1114622

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)

Report and Financial Statements

For the Year Ended

31 March 2020

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
CONTENTS

	Page
Legal and Administrative Information	2
Report of the Trustees	3
Auditor's Report	7
Statement of Financial Activities	10
Balance Sheet	11
Statement of Cash Flows	12
Notes to the Financial Statements	13

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

LEGAL AND ADMINISTRATIVE INFORMATION

**Key management personnel:
Trustees/Directors** D Wilson (Chair)
M Cropper (Vice Chair)
N Patterson (Treasurer)
R Amin
J Pearson
K Dobson (appointed 21 November 2019)

**Key management personnel:
Chief Executive & Company Secretary** M Close
Office Manager S Dickson

Company Number 05506903

Charity Number 1114622

Registered Office 103-104 Church Street
Preston
PR1 3BS

Auditor MHA Moore and Smalley
Chartered Accountants
Richard House
Winckley Square
Preston
PR1 3HP

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

The trustees of Disability Equality (NW) Ltd, who are also the directors for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31 March 2020, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Structure, governance and management

Governing document

Disability Equality (NW) Ltd is a charitable company limited by guarantee and was incorporated on 13 July 2005. The company remained dormant until 1 April 2006 when the objects of the charity commenced. The organisation was established under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association.

Appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law. There is no minimum/maximum number of directors on the board at any given time, however, the Board shall comprise a minimum of 50% of skilled disabled people or a nominated family member or a carer. The trustees may at any time co-opt any person duly qualified to fill a vacancy or additional trustee. Such appointments are only valid until the next AGM. One third of trustees must retire at the AGM but can be re-appointed.

Trustee induction and training

Training and induction is provided for new trustees by means of an induction pack, accompanied by a Trustees' Handbook containing various helpful documents, and meetings with senior staff and trustees to learn about the background of the charity. The trustees are invited to take up places on relevant locally arranged courses.

Risk management

The trustees continually examine the major strategic business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Trustees meet on a regular basis, usually monthly, either in person or virtually. The Trustee officers also meet as and when required to ensure the smooth running of the charity. The Risk Assessment is used to inform the charity's Business Plan and Strategic Objectives.

The following major risks have been identified by the trustees:

- the ongoing pandemic, the need to keep volunteers, trustees and staff safe whilst continuing to deliver key services and creating potential ongoing funding issues for 2021 and 2022.
- the need to identify potential sources of funding to achieve Key Aims in the Strategic Plan;
- a constant need to attract and retain volunteers;
- a need to retain and recruit skilled staff;
- the reliance on a small skilled core management team.

As a consequence of these risks the trustees are constantly looking for new ways to reduce their outgoings and increase income from grants, contracts and donations.

Organisation

Trustees are supported by the Chief Executive and other paid staff from the offices in Church Street, Preston. Service delivery is supported by volunteers who are recruited and trained.

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
REPORT OF THE TRUSTEES (Continued)
FOR THE YEAR ENDED 31 MARCH 2020

Key management personnel remuneration

The trustees consider the board of directors, who are the organisation's trustees, the chief executive and the office manager comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All trustees give of their time freely and no trustee received remuneration in the year. The remuneration of the chief executive is determined by trustees in line with their remuneration policy, and then any decisions will go to the full trustee board for discussion and approval.

Public benefit, objectives and activities

Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit.

The objects for which the service is established are:

- to relieve people with disabilities living in the North West so that they may lead active and fulfilling lives integrated in the society;
- grants are made to organisations only to achieve the above objectives.

The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision. It is estimated that over 2,957 volunteer hours were provided during the year. If this is conservatively valued at £9.30 an hour, the volunteer effort amounts to £27,500.

Achievements and performance

The charity achieved its objectives for the year through regular activities.

Review of activities – achievements and performance

Services provided include:

- Information & advice service;
- Disability hate crime 3rd party reporting centre and training service through the 'Support to Report' Hate Crime project;
- Direct payment information, advice and support through the Lancashire Independent Living Service;
- Strategic policy, training and campaigns work;
- Supported Banking service.

Core activities included governance, finance, building, membership, policy and human resources. Earned income from the Supported Banking Service is reinvested into the charity in line with its plans.

Financial review

The SOFA for the period is set out on page 10 of the financial statements. A summary of the financial results and the work of the charity is set out below.

The charity's income totalled £653,256 and expenditure totalled £555,727. The surplus of £97,529 increased the total funds at 31 March 2020 to £638,908.

Going concern

The Trustees have considered the impact of the Government response to Covid-19 on the activity of the charity. To date income has not reduced significantly however there is uncertainty regarding funding for future periods. Projects are continuing where possible and as a result, the Trustees consider that the charity has sufficient reserves to meet liabilities as they fall due for a period of at least twelve months from the date of the signing of the accounts.

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
REPORT OF THE TRUSTEES (Continued)
FOR THE YEAR ENDED 31 MARCH 2020

Funding

The charity is reliant on external funding to continue in operation. The National Lottery Community Fund is funding the 'Support to Report' Hate Crime project and contributed to core costs for three years until November 2021. In May 2016, a Consortium comprising of Disability Positive (formerly Cheshire Centre for Independent Living) and Disability Equality submitted a successful tender application to provide direct payment advice and support and a payroll service to direct payment users in Lancashire – the service is called the Lancashire Independent Living Service. The contract was until May 2019 and this was extended for a year to May 2020. A formal retender process for the contract has taken place and the charity has been awarded the contract.

The charity also has funding, through a consortium with Preston CAB as the lead, from Preston City Council, for the information and advice service, and various earned income streams in the form of supported banking service fees, training, room hire and consultancy. Additionally, the charity is grateful for the support of the general public for their generous donations, and this will continue to be an important source of income. The charity will continue to submit additional funding applications and is confident it will be successful with a sufficient amount of these bids to continue in operation and has plans in place to control costs in line with any reduction in the expected level of income if necessary.

Reserves policy

Total reserves at 31 March 2020 are £638,908, of which £78,615 are restricted funds and £560,293 are unrestricted funds. The trustees' reserves policy is to be equivalent to up to 12 months of average expenditure and to include enough reserves for project exit costs and redundancy payments. Unrestricted free reserves at 31 March 2020 were £560,293, which represents around 12 months of unrestricted expenditure. This is monitored on an ongoing basis by the Trustees to keep free reserves in line with the reserves policy.

Plans for future periods

- To work towards sustainability;
- To ensure all activities are led by disabled people;
- To review the organisation's key policy documents;
- To monitor and review all activities and to seek continuation funding for those still needed;
- To be responsive to the changing needs of local disabled people;
- To secure funding to achieve the key aims within the strategic plan.
- Steering out of the pandemic and ensuring that the organisation is fit for the future.

Responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
REPORT OF THE TRUSTEES (Continued)
FOR THE YEAR ENDED 31 MARCH 2020

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This report was approved by the Board on 20 January 2021 and signed on its behalf:



N Patterson – Treasurer

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020

Opinion

We have audited the financial statements of Disability Equality (NW) Ltd (the 'charitable company') for the year ended 31 March 2020, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit ; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 5 and 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
FOR THE YEAR ENDED 31 MARCH 2020

Other matter

In the previous accounting period the Trustees took advantage of audit exemption. Therefore the prior period financial statements were not subject to audit.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Christine Wilson (Senior Statutory Auditor)
For and on behalf of
MHA Moore and Smalley
Chartered Accountants & Statutory Auditor

Richard House
Winckley Square
Preston
PR1 3HP

Date: 28/01/2021
.....

DISABILITY EQUALITY (NW) LTD**(A Registered Charity and Company Limited by Guarantee)****STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)****FOR THE YEAR ENDED 31 MARCH 2020**

	Note	Restricted funds £	Unrestricted funds £	31 March 2020 £	31 March 2019 £
Income from:					
Donations		8,094	-	8,094	8,133
Charitable activities:					
Grants for the provision of services	2	142,568	75	142,643	100,328
Room hire		175	-	175	600
Supported banking income		-	93,759	93,759	74,505
Lancashire Independent Living Service (LILS) income		-	400,548	400,548	550,949
Other trading activities:					
Fundraising		7,373	35	7,408	7,018
Investments		475	154	629	440
Total income		158,685	494,571	653,256	741,973
Expenditure on:					
Raising funds	3	4,204	2,818	7,022	2,303
Charitable activities	3	110,681	438,024	548,705	460,415
Total expenditure		114,885	440,842	555,727	462,718
Net income/(expenditure)		43,800	53,729	97,529	279,255
Transfers between funds		-	-	-	-
Net movement in funds		43,800	53,729	97,529	279,255
Reconciliation of funds:					
Fund balances brought forward		34,815	506,564	541,379	262,124
Fund balances carried forward		78,615	560,293	638,908	541,379

All the above results are derived from activities which are continuing.

All gains and losses in the period are included above.

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

BALANCE SHEET

AS AT 31 MARCH 2020

	Note	Restricted funds £	Unrestricted funds £	Total 31 March 2020 £	Total 31 March 2019 £
Fixed assets					
Tangible assets	7	1,839	-	1,839	2,444
Current assets					
Debtors	8	-	71,244	71,244	85,603
Cash at bank and in hand		76,776	497,739	574,515	459,849
		76,776	568,983	645,758	545,452
Current liabilities					
Creditors falling due within one year	9	-	8,690	8,690	6,517
Net current assets		76,776	560,293	637,069	538,935
Net assets		78,615	560,293	638,908	541,379
Represented by: Funds	10	78,615	560,293	638,908	541,379

These financial statements have been prepared in accordance with the provisions applicable to companies entitled to the small companies' regime.

These accounts were approved by the trustees on 20 January 2021 and signed on their behalf by:


N Patterson – Treasurer

Company Number: 05506903

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2020

	2020	2019
	Total	Total
	£	£
Cash flow from operating activities	(a) 115,346	278,081
Cash flows from investing activities		
Investment income	629	440
Purchase of tangible fixed assets	(1,309)	(600)
Net cash flow from investing activities	(680)	(160)
Increase in cash and cash equivalents in the year	114,666	277,921
Cash and cash equivalents at the beginning of the year	459,849	181,928
Cash and cash equivalents at the end of the year	574,515	459,849
(a) Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds	97,529	279,255
Investment income received	(629)	(440)
Depreciation	1,914	1,738
(Increase)/decrease in debtors	14,359	(987)
(Decrease)/increase in creditors	2,173	(1,485)
Net cash provided by / (used in) by operating activities	115,346	278,081

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Disability Equality (NW) Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements. The Trustees have considered the impact of the Government response to Covid-19 on the activity of the charity. To date income has not reduced significantly however there is uncertainty regarding funding for future periods. Projects are continuing where possible and as a result, the Trustees have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Company status

The charity is a company limited by guarantee. The trustees are drawn from the members of the company and volunteer members. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per trustee of the charity.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies (continued)

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Detailed analyses of the expenditure, including irrecoverable VAT where applicable, are provided in the notes to the accounts.

Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the original cost on a straight line basis over their expected useful lives as follows:

Property improvements	-	over the period of the lease
Furniture, fittings and equipment	-	over 4 years

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Operating leases

Rentals applicable to operating leases are charged to the SOFA on a straight line basis over the term of the lease.

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies (continued)

Taxation

The company is a registered charity and is not liable to taxation on its charitable activities.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the SOFA.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The trustees do not believe that there are any estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

DISABILITY EQUALITY (NW) LTD**(A Registered Charity and Company Limited by Guarantee)****NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31 MARCH 2020****2 Grants receivable and purpose of grants**

	2020	2019
	£	£
Restricted funds		
Core		
Chorley Community Housing	-	1,975
The Dowager Countess Eleanor Peel Trust	-	5,000
Citizens Advice	1,010	1,750
Preston & District CAB Grant	3,960	5,960
Groundwork Grant - Tesco Bags of Help Scheme	-	2,876
Lottery grant – Digital project	9,000	-
Other small grants	1,100	2,421
Training		
Disability awareness training	1,428	-
University of Central Lancashire	3,100	-
Information and advice		
Preston MS Society	-	4,100
NW Care and support	300	-
Other advice and support	2,050	-
Victim Support		
Good Things Foundation Talk Talk Grant	-	3,500
National Lottery Community Fund – Hate Crime Support	120,695	61,285
BBO Reach IT	-	1,866
Hate Crime Casework	-	8,095
Developing from the Negatives		
Care Cooperative Partner Contribution	-	1,500
	142,643	100,328

The total of grants received of £100,328 in the previous year comprised £98,828 restricted income and £1,500 unrestricted income. This is included in the total income of £741,973 in the previous year which comprised £115,019 restricted income and £626,954 unrestricted income.

DISABILITY EQUALITY (NW) LTD**(A Registered Charity and Company Limited by Guarantee)****NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31 MARCH 2020****3 Expenditure**

	Restricted funds £	Unrestricted funds £	2020 Total £	2019 Total £
Expenditure on raising funds				
Fundraising and promotion	4,204	2,818	7,022	2,303
Expenditure on charitable activities				
Disability support				
Salaries, NI and pension contributions	32,807	359,892	392,699	342,868
Travelling and other expenses	1,703	23,993	25,696	28,842
Repairs and maintenance	18,431	12,420	30,851	6,362
Telephone	11,077	10,173	21,250	23,692
Heat and light	2,695	2,241	4,936	4,641
Printing, stationery and postage	12,754	4,713	17,467	17,554
Training, recruitment and personnel	1,260	6,731	7,991	199
Legal and professional	-	-	-	3,649
Sundry expenses	4,189	4,347	8,536	3,273
Bank charges	(109)	26	(83)	518
Bad debts	10	-	10	-
Insurance	3,013	3,035	6,048	1,566
Rent, rates and water	9,894	7,375	17,269	20,880
Depreciation	1,914	-	1,914	1,738
Project management costs	2,074	43	2,117	
Governance costs (see note 4)	8,969	3,035	12,004	4,633
	110,681	438,024	548,705	460,415

The above expenditure relates to the one charitable activity: Disability Support. Total expenditure of £555,727 (2019: £462,718) includes £114,885 (2019: £93,480) restricted expenditure and £440,842 (2019: £367,944) unrestricted expenditure

4 Governance costs

	Restricted funds £	Unrestricted funds £	2020 Total £	2019 Total £
Trustee travel and other expenses	714	-	714	968
Printing, stationery and telephone	-	-	-	725
Audit and accountancy	8,255	3,035	11,290	2,940
	8,969	3,035	12,004	4,633

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH 2020

5 Net income/(expenditure) for the year

	2020	2019
	£	£
This is stated after charging:		
Audit services fees (exclusive of VAT):	6,000	-
Independent examination services (exclusive of VAT):	-	1,490
Accountancy services	4,090	1,450
Depreciation of owned fixed assets	1,914	1,738
Operating lease rentals	18,793	19,565
	<hr/>	<hr/>

6 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2020	2019
	£	£
Salaries	345,254	309,911
National Insurance contributions	24,834	20,979
Pension contributions	22,611	11,978
	<hr/>	<hr/>
	392,699	342,868
	<hr/>	<hr/>
	Number	Number
Average number of employees	23	22
	<hr/>	<hr/>

No employees were paid at the rate of over £60,000 per annum in the current or previous year.

During the year £1,235 (2019: £321) was reimbursed to trustees for expenses incurred. None of the trustees or connected persons received any remuneration either directly or indirectly in the current or previous year.

The key management personnel of the charity comprise the trustees, the Chief Executive, and the Office Manager. The total employee benefits of the key management personnel of the charity, including National Insurance and pension contributions, were £72,408 (2019: £64,444).

There were no other transactions with related parties in the current or previous year.

DISABILITY EQUALITY (NW) LTD

(A Registered Charity and Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2020

7 Tangible fixed assets

	Property Improvements £	Fixtures & Fittings £	Total £
Cost			
At 1 April 2019	4,835	18,480	23,315
Additions	-	1,309	1,309
At 31 March 2020	4,835	19,789	24,624
Depreciation			
At 1 April 2019	4,835	16,036	20,871
This year	-	1,914	1,914
At 31 March 2020	4,835	17,950	22,785
Written down value			
31 March 2020	-	1,839	1,839
31 March 2019	-	2,444	2,444

Of the above totals, £nil relates to unrestricted funds (2019: £450) and £1,839 to restricted funds (2019: £1,992).

8 Debtors: due within one year

	2020 £	2019 £
Trade debtors	60,281	75,147
Prepayments	10,963	10,456
	71,244	85,603

All debtors related to unrestricted funds in both 2020 and 2019.

DISABILITY EQUALITY (NW) LTD**(A Registered Charity and Company Limited by Guarantee)****NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31 MARCH 2020****9 Creditors: amounts falling due within one year**

	2020	2019
	£	£
Trade creditors	444	-
Accruals	8,246	6,517
	8,690	6,517

All creditors related to unrestricted funds in both 2020 and 2019.

10 Funds – current year

	As at 1 April 2019	Income	Expenditure	As at 31 March 2020
	£	£	£	£
Restricted funds				
Core	-	33,219	(24,219)	9,000
Information and advice	-	4,357	(4,357)	-
Victim Support	34,815	121,109	(86,309)	69,615
Total restricted funds	34,815	158,685	(114,885)	78,615
Unrestricted funds	506,564	494,571	(440,842)	560,293
Total funds	541,379	653,256	(555,727)	638,908

Funds – prior year

	As at 1 April 2018	Income	Expenditure	As at 31 March 2019
	£	£	£	£
Restricted funds				
Core	9,570	36,173	(45,743)	-
Information and advice	5,000	4,100	(9,100)	-
Victim Support	-	74,746	(39,931)	34,815
Total restricted funds	14,570	115,019	(94,774)	34,815
Unrestricted funds	247,554	626,954	(367,944)	506,564
Total funds	262,124	741,973	(462,718)	541,379

DISABILITY EQUALITY (NW) LTD
(A Registered Charity and Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH 2020

10 Funds (continued)

Core

Administration, governance, income generation, staff management and project delivery.

Training

To run training courses and independent living workshops for disabled people.

Information and advice

Information and advice and benefit form filling

Support to report

National Lottery Community Fund for the following:

- Support people to report hate crime and incidents via a third party reporting centre;
- Ongoing support for victims;
- Hate crime Support
- Disability awareness sessions.

11 Operating lease commitments

At the year-end, the total of the charity's future minimum lease payments under non-cancellable operating leases was:

	2020		2019	
	Land and	2020	Land and	2019
	buildings	Other	buildings	Other
	£	£	£	£
Amounts due within one year	6,000	-	18,000	783
Amounts due between one and five years	-	-	6,000	-
	6,000	-	24,000	783

12 Income excluded from the accounts

During the year the charity received funding on behalf of its clients which is then paid out in full. The attributable amounts are not included within income and expenditure of the charity, nor are the related balances, since the charity only acts as an agent in relation to these amounts. This is in relation to the supported banking service.